Institution: University of Northern Iowa (154095)
User ID: P1540951

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2016-17 Academic Libraries component from the 2015-16 collection. Visit the Academic Libraries Resource page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2016. Fiscal year 2016 is defined as the most recent 12-month period that ends before October 1, 2016, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2016. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

To download the survey materials for this component: Survey Materials
To access your prior year data submission for this component: Reported Data
For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

Were your annual total <u>library expenses</u> for Fiscal Year 2016:

○ Less than $100,000   ◉ Greater than or equal to $100,000

Is the <u>library collection</u> entirely electronic?

◉ No   ○ Yes

Library Collections/Circulation and Interlibrary Loan Services

	Section I: For all degree-granting institutions with library expenses >0				
NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2016.					
Library Collections	**Physical**		**Digital/Electronic**		**Total**
		Prior Year Amount		Prior Year Amount	
🛈 Books	673,348		⬥ 372,113	**227,868**	
Databases			189	**936**	
Media	408,366	**407,873**	76,920	**84,018**	
Serials	6,288		3,456		
Total	1,088,002		452,678		1,540,680
🛈 **Library Circulation**	85,421		327,434	**259,532**	412,855

Does your instituion have Interlibrary Loan Services ?

○ No

⊙ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	4,103	**5,111**
Total interlibrary loans and documents received	4,042	**4,352**

You may use the space below to provide context for the data you've reported above.This context box will not be posted on the College Navigator Website.

Expenses

<table>
<tr><td colspan="3">Section II:
For degree-granting institutions with
library expenses >= $100,000
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2016.</td></tr>
<tr><td></td><td></td><td>Prior Year Amount</td></tr>
<tr><td>❓Indicate the number of <u>branch and independent libraries</u>
(exclude the main or central library).</td><td>1</td><td>1</td></tr>
<tr><td>❓Expenses</td><td>Amount</td><td></td></tr>
<tr><td>Total <u>salaries and wages</u> for the library staff</td><td>3,685,853</td><td>3,740,629</td></tr>
<tr><td>Are staff <u>fringe benefits</u> paid out of the library budget?</td><td></td><td></td></tr>
<tr><td>○ No</td><td></td><td></td></tr>
<tr><td>◉ Yes   Total Fringe benefits</td><td>1,326,614</td><td>1,298,015</td></tr>
<tr><td><i>Materials/services expenses</i></td><td></td><td></td></tr>
<tr><td>One-time purchases of <u>books</u>, <u>serial backfiles</u>, and other materials</td><td>118,231</td><td></td></tr>
<tr><td>Ongoing commitments to subscriptions</td><td>2,193,015</td><td></td></tr>
<tr><td>All other materials/service cost</td><td>112,964</td><td></td></tr>
<tr><td>Total materials/services expenses</td><td>2,424,210</td><td>2,152,435</td></tr>
<tr><td><i>Operations and maintenance expenses</i></td><td></td><td></td></tr>
<tr><td>Preservation services</td><td>5,765</td><td></td></tr>
<tr><td>All other operations and maintenance expenses</td><td>209,898</td><td></td></tr>
<tr><td>Total operations and maintenance expenses</td><td>⬇ 215,663</td><td>342,925</td></tr>
<tr><td>Total Expenses</td><td>7,652,340</td><td>7,534,004</td></tr>
<tr><td>Total Expenses (minus Fringe Benefits)</td><td>6,325,726</td><td>6,235,989</td></tr>
</table>

You may use the space below to provide context for the data you've reported above.This context box will not be posted on the <u>College Navigator Website</u>.

Prepared by

This survey component was prepared by:

○ Keyholder	○ SFA Contact	○ HR Contact
○ Finance Contact	⊙ Academic Library Contact	○ Other

Name: Gretchen Gould
Email: gretchen.gould@uni.edu

How long did it take to prepare this survey component?	hours	minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	673,348	372,113
Databases		189
Media	408,366	76,920
Total Collection	1,088,002	452,678
Total Circulation	85,421	327,434

Expenses	Amount
Salaries and wages	$3,685,853
Fringe benefits	$1,326,614
Materials/services expenses	$2,424,210
Operations and maintenance expenses	$215,663
Total expenses	$7,652,340

Edit Report

Academic Libraries

University of Northern Iowa (154095)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Upload File	The number entered (372,113) is outside the expected range of between 159,508 and 296,228 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Rod Library subscribed to an additional ebook collection this last year. The additional ebook collection added approximately 144,245 titles to our overall ebook collection.			
Screen: Expenses				
Screen Entry	The calculated value (215,663) is outside the expected range of between 222,902 and 462,948 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Prior year number included one-time money given to the library by other university divisions at the end of the year.			